H K Wentworth Group

Cookie policy

HKW.WEB.COOK.01C-V3

BACKGROUND:

The websites hkw.co.uk, af-net.com and electrolube.com ("Our Sites") use Cookies and similar technologies in order to distinguish you from other users. By using Cookies, We are able to provide you with a better experience and to improve Our Sites by better understanding how you use it. Please read this Cookie Policy carefully and ensure that you understand it. Your acceptance of Our Cookie Policy is deemed to occur if you continue using Our Sites or when you press the 'Accept' button on Our Cookie banner. If you do not agree to Our Cookie Policy, please stop using the Site immediately.

1.   Definitions and Interpretation

1.1   In this Cookie Policy, unless the context otherwise requires, the following expressions have the following meanings:

"Cookie"	means a small file placed on your computer or device by Our Sites when you visit certain parts of Our Sites and/or when you use certain features of Our Sites;
"Cookie Law"	means the relevant parts of the Privacy and Electronic Communications (EC Directive) Regulations 2003 and of EU Regulation 2016/679 General Data Protection Regulation ("GDPR");
"personal data"	means any and all data that relates to an identifiable person who can be directly or indirectly identified from that data, as defined by EU Regulation 2016/679 General Data Protection Regulation ("GDPR"); and
"We/Us/Our"	means H K Wentworth Ltd, a company registered in England and Wales with company number 00368850, whose registered office is at Ashby Park, Coalfield Way, Ashby De La Zouch, Leicestershire, LE65 1JR.

2.   Information About Us

2.1   Our Sites are owned and operated by H K Wentworth Ltd, a company registered in England and Wales with company number 00368850, whose registered office is at Ashby Park, Coalfield Way, Ashby De La Zouch, Leicestershire, LE65 1JR.

2.2   Our VAT number is GB 450346764.

2.3   Our Data Protection Officer can be contacted by email at dpo@hkw.co.uk, by telephone on +44 (0)1530 419600, or by post at Ashby Park, Coalfield Way, Ashby De La Zouch, Leicestershire, LE65 1JR.

3.   How Does Our Sites Use Cookies?

3.1   Our Sites may place and access certain first party Cookies on your computer or device. First party Cookies are those placed directly by Us and are used only by Us. We use Cookies to facilitate and improve your experience of Our Sites and to provide and improve Our products. We have carefully chosen these Cookies and have taken steps to ensure that your privacy and personal data is protected and respected at all times.

3.2   By using Our Sites, you may also receive certain third party Cookies on your computer or device. Third party Cookies are those placed by websites, services, and/or parties other than Us. Third party Cookies are used on Our Sites for site analytics. For more details, please refer to section 4 below.

3.3   All Cookies used by and on Our Sites are used in accordance with current Cookie Law. We may use some or all of the following types of Cookie:

3.3.1   **Strictly Necessary Cookies**

A Cookie falls into this category if it is essential to the operation of Our Sites, supporting functions such as logging in, your shopping basket, and payment transactions.

3.3.2   **Analytics Cookies**

It is important for Us to understand how you use Our Sites, for example, how efficiently you are able to navigate around it, and what features you use. Analytics Cookies enable us to gather this information, helping Us to improve Our Sites and your experience of it.

3.3.3   **Functionality Cookies**

Functionality Cookies enable Us to provide additional functions to you on Our Sites such as personalisation and remembering your saved preferences. Some functionality Cookies may also be strictly necessary Cookies, but not all necessarily fall into that category.

3.3.4   **Targeting Cookies**

It is important for Us to know when and how often you visit Our Sites, and which parts of it you have used (including which pages you have visited and which links you have visited). As with analytics Cookies, this

information helps us to better understand you and, in turn, to make Our Sites and advertising more relevant to your interests. Some information gathered by targeting Cookies may also be shared with third parties.

3.3.5 **Third Party Cookies**

Third party Cookies are not placed by Us; instead, they are placed by third parties that provide services to Us and/or to you. Third party Cookies may be used by advertising services to serve up tailored advertising to you on Our Sites, or by third parties providing analytics services to Us (these Cookies will work in the same way as analytics Cookies described above).

3.3.6 **Persistent Cookies**

Any of the above types of Cookie may be a persistent Cookie. Persistent Cookies are those which remain on your computer or device for a predetermined period and are activated each time you visit Our Sites.

3.3.7 **Session Cookies**

Any of the above types of Cookie may be a session Cookie. Session Cookies are temporary and only remain on your computer or device from the point at which you visit Our Sites until you close your browser. Session Cookies are deleted when you close your browser.

3.4 Cookies on Our Sites are not permanent and will expire.

3.5 For more details of the personal data that We collect and use, the measures we have in place to protect personal data, your legal rights, and our legal obligations, please refer to our Privacy Policy (hkw.co.uk/privacy).

3.6 For more specific details of the Cookies that We use, please refer to the table below.

4.   What Cookies Do Our Sites Use?

4.1   The following first party Cookies may be placed on your computer or device:

Cookie name	Purpose and type	Strictly necessary?
PHPSESSID	Default Session ID cookie	yes
mibew_locale	Mibew online chat	yes
MIBEW_UserID	Mibew online chat	yes
mibew-chat-frame-style	Mibew online chat	yes
MibewSessionID	Mibew online chat	yes
wordpress_test_cookie	Cookie management	yes
OptanonConsent	Consent management	yes
__cfduid	Performance	yes
form_key	Stores randomly generated key used to prevent forged requests.	yes
phpsessid	Your PHP session ID on the server.	yes
guest-view	Allows guests to view and edit their orders.	yes
persistent_shopping_cart	A link to information about your cart and viewing history, if you have asked for this.	yes
stf	Information on products you have emailed to friends.	yes
store	The store view or language you have selected.	yes
user_allowed_save_cookie	Indicates whether a customer allowed to use cookies.	Yes
mage-cache-sessid	Caching of content on the browser to make pages load faster.	yes
mage-cache-storage	Caching of content on the browser to make pages load faster.	yes
mage-cache-storage-section-invalidation	Caching of content on the browser to make pages load faster.	yes
mage-cache-timeout	Caching of content on the browser to make pages load faster.	yes
section-data-ids	Caching of content on the browser to make pages load faster.	yes
private_content_version	Caching of content on the browser to make pages load faster.	yes
x-magento-vary	Caching of content on the server to make pages load faster.	yes
mage-translation-file-version	Facilitates translation of content to other languages.	yes
mage-translation-storage	Facilitates translation of content to other languages.	yes

H K Wentworth Group

4.2 The following third-party Cookies may be placed on your computer or device:

Cookie name	Purpose and type	Provider	Strictly necessary?
1P_JAR	Targeting/Advertising	Google	yes
_gid	Performance	Google	yes
_gat_gtag_UA	Targeting/Advertising	Google	yes
__hstc	Performance	leadforensics.com	yes
__hs_opt_out	Targeting/Advertising	leadforensics.com	yes
__hssrc	Performance	leadforensics.com	yes
__zlcmid	Functionality (live chat)	leadforensics.com	yes
__hs_initial_opt_in	Targeting/Advertising	leadforensics.com	yes
hubspotutk	User authentication	leadforensics.com	no
_gid	Targeting/Advertising	leadforensics.com	yes
__hssc	Performance	leadforensics.com	yes
_fbp	Targeting/Advertising	leadforensics.com	yes
_ga	Performance	Google	yes
lfuuid	Performance	leadforensics.com	yes
__hs_initial_opt_in	Targeting/Advertising	leadforensics.com	yes
__hs_opt_out	Targeting/Advertising	leadforensics.com	yes
__hssc	Performance	leadforensics.com	yes
__hssrc	Performance	leadforensics.com	yes
__hstc	Performance	leadforensics.com	yes
__Secure-3PAPISID	Advertising	google	no
__Secure-3PSID	Advertising	google	no
__Secure-3PSIDCC	Advertising	google	no
__zlcmid	Functionality (live chat)	leadforensics.com	yes
_fbp	Targeting/Advertising	leadforensics.com	yes
_ga	Performance	leadforensics.com	yes
_gid	Targeting/Advertising	leadforensics.com	yes
1P_JAR	Targeting/Advertising	google	yes
1P_JAR	Targeting/Advertising	google	yes
AID	Targeting/Advertising	google	yes
ANID	Targeting/Advertising	google	yes
APISID	User preferences	google	yes

H K Wentworth Group

Cookie name	Purpose and type	Provider	Strictly necessary?
CONSENT	Targeting/Advertising	google	yes
DSID	User identity	doubleclick.net (google)	yes
DV	User preferences	google.com	yes
HSID	Targeting/Advertising	google.co.uk	yes
HSID	Targeting/Advertising	google.com	yes
hubspotutk	User authentication	leadforensics.com	no
IDE	Targeting/Advertising	doubleclick.net	yes
lfuuid	Performance	leadforensics.com	yes
NID	Targeting/Advertising	google	yes
OTZ	Functionality	google	yes
SAPISID	Targeting/Advertising	google	yes
SEARCH_SAMESITE	Targeting/Advertising	google	yes
SID	Session state management	google	yes
SIDCC	Session state management	google	yes
SSID	Targeting/Advertising	google	yes
UULE	Targeting/Advertising	www.google.co.uk	yes

4.3   Our Sites use analytics services provided by Google and Lead Forensics. Website analytics refers to a set of tools used to collect and analyse anonymous usage information, enabling Us to better understand how Our Sites is used. This, in turn, enables Us to improve Our Sites and the products offered through them. You do not have to allow Us to use these Cookies, however whilst Our use of them does not pose any risk to your privacy or your safe use of Our Sites, it does enable Us to continually improve Our Sites, making it a better and more useful experience for you.

4.4   The analytics service(s) used by Our Sites use analytics Cookies to gather the required information.

4.5   The analytics service(s) used by Our Sites use the following analytics Cookies:

Cookie name	Purpose and type	Provider	Strictly necessary?
_ga	Targeting/Advertising	Google	yes
_gid	Targeting/Advertising	Google	yes
_gat_gtag_UA_24272354_11	Targeting/Advertising	Google	yes
_gat_gtag_UA_24272354_1	Targeting/Advertising	Google	yes

5.   Consent and Control

5.1   Before Cookies are placed on your computer or device, you will be shown a prompt requesting your consent to set those Cookies. By giving your consent to the placing of Cookies you are enabling Us to provide the best possible experience and service to you. You may, if you wish, deny consent to the placing of Cookies, unless those Cookies are strictly necessary; however certain features of Our Sites may not function fully or as intended.

5.2   In addition to the controls that We provide, you can choose to enable or disable Cookies in your internet browser. Most internet browsers also enable you to choose whether you wish to disable all Cookies or only third party Cookies. By default, most internet browsers accept Cookies but this can be changed. For further details, please consult the help menu in your internet browser or the documentation that came with your device.

5.3   The links below provide instructions on how to control Cookies in all mainstream browsers:

5.3.1   Google Chrome:
https://support.google.com/chrome/answer/95647?hl=en-GB

5.3.2   Microsoft Internet Explorer:
https://support.microsoft.com/en-us/kb/278835

5.3.3   Microsoft Edge:
https://support.microsoft.com/en-gb/help/17442/windows-internet-explorer-delete-manage-cookies

5.3.4   Safari (macOS):
https://support.apple.com/en-gb/guide/safari/sfri11471/mac

5.3.5   Safari (iOS):
https://support.apple.com/en-gb/HT201265

5.3.6   Mozilla Firefox:
https://support.mozilla.org/en-US/kb/clear-cookies-and-site-data-firefox

5.3.7   Android:
https://support.google.com/chrome/answer/95647?co=GENIE.Platform%3DAndroid&hl=en
(Please refer to your device's documentation for manufacturers' own browsers)

6. Changes to this Cookie Policy

6.1 We may alter this Cookie Policy at any time. Any such changes will become binding on you on your first use of Our Sites after the changes have been made. You are therefore advised to check this page from time to time.

6.2 In the event of any conflict between the current version of this Cookie Policy and any previous version(s), the provisions current and in effect shall prevail unless it is expressly stated otherwise.

7. Further Information

7.1 If you would like to know more about how We use Cookies, please contact Us at dpo@hkw.co.uk, by telephone on +44 (0)1530 419600, or by post at Ashby Park, Coalfield Way, Ashby De La Zouch, Leicestershire, LE65 1JR.

7.2 For more information about privacy, data protection and our terms and conditions, please visit the following:

7.2.1 hkw.co.uk/privacy;

7.2.2 hkw.co.uk/terms.

8. Implementation of Policy

This Policy shall be deemed effective as of 15/08/2019. No part of this Policy shall have retroactive effect and shall thus apply only to matters occurring on or after this date.

This Policy has been approved and authorised by:

Name: Ron Jakeman

Position: Group Managing Director

Date: 15/08/19

Due for Review by: 15/08/20

Signature: